

# How to prepare FBA shipment: a checklist for box and box labels



Check if you make them right:

## **Are the size and weight compliant with Amazon requirements?**

### **1. Did you use the Amazon-accepted box size?**

- Each side is no more than 63.5cm
- EXC: a single oversize product

### **2. Did you use the Amazon-accepted box weight?**

- US: no more than 23kg
- EU: no more than 15kg
- EXC: a single overweight product

### **3. Did you make sure the box fits your products well?**

- Ensure the inner dimension fits your products

## **Are your boxes produced and printed correctly?**

### **1. Is the material accepted by Amazon?**

- B flute
- Regular slotted carton
- ECT-32
- 200 lb./sq.inch

### **2. Are the boxes sturdy enough for transportation?**

- New double-wall corrugated
- Six-sided with intact flaps

### **3. Do the boxes contain correct shipping marks?**

- SKU/FNSKU Serial number
- Product name
- Quantity
- Net/Gross weight
- Box dimension

### **4. Are there handling marks printed on your boxes?**

- Country of Origin
- Dashing line
- Team/mech lift
- Fragile
- Keep dry

### **5. Are the boxes tested for fragile products?**

- Do dropping tests for breakable products in case of damage during transportation

## **Are your boxes properly packed for transportation?**

### **1. Did you arrange your products in the right way?**

- The products should not shake or move when transported.
- The inner room should be left slightly more for opening

### **2. Did you use protection for your fragile products?**

- Bubble wrap
- Polyethylene foam sheeting
- Inflatable air pillows

### **3. Did you tape your boxes in the right way?**

- Use transparent strong tape
- Make sure the slips of boxes are fully sealed

## **Are your boxes correctly labeled?**

### **1. Did you attach Team/mech-lift labels for heavy boxes?**

#### **Boxes to the US:**

- Label Team lift: over 23KG
- Label Mech lift: over 45KG

### **Boxes to EU:**

- Label Team lift: over 15KG
- Label Mech lift: over 23KG

### **2. Are the shipping labels qualified for FBA and carrier requirements?**

- Print them on suitable paper
  - Transfer paper: transportation over 2 months
  - Laser/thermal paper: transportation less than 2 months
- Choose one original size from the Amazon label options
  - Six labels on one A4 sheet
  - One label in the size of A4
  - Labels in 4x6 inches
- Ensure both the address information and barcodes are correct
- Confirm the label information is consistent with your box contents
- Each box has at least two labels
- Both labels are attached to the flat side of the boxes

### **3. Did you get rid of excessive information on the boxes?**

- Remove the old labels from the boxes
- Ensure the uniqueness of every shipping labels